

RESOLUTION NO. 2023-031

**A RESOLUTION OF THE COUNCIL OF THE CITY OF
SAN BUENAVENTURA ADOPTING THE FY 2023-
2024 ANNUAL ACTION PLAN AND AUTHORIZING
THE INTERIM CITY MANAGER TO SUBMIT THE
APPROVED PLAN TO THE UNITED STATES
DEPARTMENT OF HOUSING AND URBAN
DEVELOPMENT FOR APPROVAL**

WHEREAS, The City of San Buenaventura, in partnership with the County of Ventura and its unincorporated areas, the cities of Camarillo, Oxnard, Simi Valley, and Thousand Oaks, completed a five-year Regional Consolidated Plan, a long-term plan to support the needs of the low- and moderate-income areas of the City, and a five-year Analysis of Impediments to Fair Housing; and

WHEREAS, the City of San Buenaventura is entitled to receive a Community Development Block Grant (CDBG) and a HOME Investment Partnerships (HOME) grant from the U.S. Department of Housing and Urban Development (HUD); and

WHEREAS, in order to receive funding, HUD requires the City to submit an application that includes a 2023-2024 Annual Action and Funding Plan that details the annual goals for the CDBG and HOME grants, and specific projects and activities funded to carry out those goals.

NOW THEREFORE, the City Council of the City of San Buenaventura does hereby resolve, find, determine and order as follows:

SECTION 1: All preliminary proceedings having been duly completed, the City Council hereby approves the:

- 2023-2024 Annual Action and Funding Plan that details the goals and uses of CDBG and HOME funds;
- 2023-2024 CDBG award in the amount of \$688,071 for eligible program activities;
- 2023-2024 HOME award in the amount of \$485,152 for eligible program activities;
- 2023-2024 CDBG Funding Plan to allocate a total of \$1,482,193 including funds from the 2023-2024 \$688,071 grant and the \$800,000 in carryover funds, as described in Exhibit A;

SECTION 2: Authorize the 2023-2024 Annual Action Plan for HUD submission and its related certifications and federal forms.

SECTION 3: Authorize the Interim City Manager to submit the plan to HUD.

SECTION 4: Authorize the Finance and Technology Department to make necessary changes to revenues and expenditures in the 2023-2024 operating budget per the approved Action and Funding Plan.

SECTION 5: Authorize the Interim Community Development Director, or her designee, to execute Subrecipient and Loan Agreements, as necessary, for 2023-2024 CDBG funding, and to adjust funding of a project, as needed, based on grant award by HUD and according to the Citizen Participation Plan, including adjustments to the allocations and expenditures of prior and current year program income up to ten percent per project.

The foregoing Resolution was adopted by the City Council of San Buenaventura on May 8, 2023, by the following vote:

Ayes: Councilmembers Duran, McReynolds, Johnson, Halter, Campos, Deputy Mayor Sanchez-Palacios, and Mayor Schroeder
Noes: Councilmember Campos
Absent: None



Joe Schroeder, Mayor

ATTEST:



Michael MacDonald City Clerk

APPROVED AS TO FORM

Andrew Heglund
City Attorney



Christopher de la Vega
Assistant City Attorney

5/18/23

Date



EXHIBITS:

A – 2023-2024 CDBG FUNDING PLAN

EXHIBIT A

2023-2024 CDBG FUNDING RECOMMENDATIONS

Applicant/ Project	Project Description	Funding Recommendations
ECONOMIC DEVELOPMENT		
Economic Development Collaborative: Business Assistance Loan Program	Business Assistance Program: Micro enterprise loans for LMI job creation.	\$222,500
WeeCare, Inc.: BOOST Program	BOOST (Business Operations & Optimization Support Tools): Low-Mod Job Creation	\$0
		\$222,500
ADMINISTRATION + FAIR HOUSING		
Housing Rights Center: Fair Housing Services Citywide	Fair Housing Services: Tenant/ Landlord Counseling, educational workshops, discrimination screening, legal services, etc.	\$10,000
Economic Development Loan Program Administration: Outreach underwriting, & processing loans	Business Assistance Loan Program Admin: \$7,500 for underwriting, processing, and outreach	\$7,500
CDBG Administrative: Administration & monitoring services	Administrative Activities: Ongoing administration and monitoring of the CDBG program	\$120,114
		\$137,614
PUBLIC SERVICES		
Mercy House: Shelter services for persons experiencing homelessness	The Arch of Ventura: 24-hour shelter services for persons experiencing homeless situation	\$26,070
Turning Point Foundation: Our Place Shelter	Our Place Shelter: services and case management for Our Place Shelter	\$26,070
City of Ventura: Foul Weather Shelter Services	Foul Weather Shelter: Emergency shelter and stay-warm packs	\$25,000
Ventura County Library: Avenue Library Services	Avenue Library Services: enrichment classes for youth & adults and an after-school program.	\$26,070
		\$103,210
AFFORDABLE HOUSING		
Habitat for Humanity: Repairs for Single Family homes	Home Repair: Home repairs for up to 3 homes occupied by low-income homeowners	\$75,000
Housing Authority: Mobile Home Rehabilitation Grant Program	Mobile Home Rehab: Up to \$7,500 in forgivable loans for up to 15 low-income owner occupied mobilehomes.	\$135,000
Cabrillo Economic Development: Rehab of Kalorama Apartments	Kalorama Apartments Rehab: Rehab of an aging apartment building housing low-income tenants	\$180,000
People's Self Help Housing: Pre-development for affordable housing project	Affordable Housing Development: Pre-Development activities for a proposed Affordable Housing project.	\$503,869
		\$893,869
PUBLIC FACILITIES		

Coalition for Family Harmony: Public Facility Improvements to Emergency Shelter	Public Facility Improvements: Improvements to Emergency Shelter	\$0
		\$0
WESTSIDE NEIGHBORHOOD REVITALIZATION		
Westside Community Development Corporation: Neighborhood Revitalization	Westside Neighborhood Revitalization: cleanups, gang prevention, murals, Westside Business Network, energy conservation workshop, Adopt a Block, & Makerspace skill training	\$125,000
		\$125,000

Funding Subtotal \$1,482,193

2023-2024 CDBG Allocation: **\$688,071**
 Carryover Funds: **\$800,000**
 Total Funds Available: **\$1,488,071**
 Total Funds Recommended: **\$1,482,193**
 Unallocated Funds: **\$5,878**